



ХҮНС, ХӨДӨӨ АЖ АХУЙ,
ХӨНГӨН ҮЙЛДВЭРИЙН ЯАМ



CONSULTANT SERVICE RECRUITMENT NOTICE

Date:	17 February 2021
Loan No. and Title:	3287, 3288 MON (SF): Additional Financing of the Agriculture and Rural Development Project
Title:	Project coordinator
Contract duration:	6 months
Deadline for submission of documents:	24 February 2021, 17:00 UB time (UTC/GMT+8)

The Ministry of Food, Agriculture and Light Industry (MOFALI) is implementing the Additional Financing of the Agriculture and Rural Development Project (the Project) financed by the Asian Development Bank (ADB). The Project aims to establish reliable supply of premium value agriculture products towards sustainable agriculture and rural growth. The project will have the following outputs: (i) Value Chain Investments (VCI) financed; (ii) production capacity of herders and farmers improved; (iii) enterprises' marketing and technical capacity improved; and (iv) Mongolian product brand(s) developed. The MOFALI now invites eligible consultants to indicate their interest in providing the Services.

Objective of the assignment: Successful implementation of the Additional Financing of the Agriculture and Rural Development Project and activities agreed between the Asian Development Bank and the Government of Mongolia under L3287 and L3288 MON (SF) Loan agreements.

Scope of Work: The consultant will lead the Project Management Units (PMU) and be responsible for overall management of and coordination for the Project implementation as per the Loan Agreements between the Mongolian Government and ADB and Project Administrative Memorandum in full conformity with policies and guidelines of ADB and the EAs. The consultant will ensure close coordination among the components of the project in close cooperation with the subunit coordinators. The consultant will specifically:

- Assist the executing and implementing agencies in loan agreement execution and monitoring the project implementation, communication with ADB;
- Guide and supervise all the consultants and ensure close cooperation and coordination among them for smooth project implementation and achievement of project outcome the project coordinators support;
- Develop and regularly update the detailed project implementation plan and budget in close consultation with ADB, the executing agency and PSC;
- Manage the project budget and revise it, as needed, ensuring accountable financial management of the project;
- Oversee and coordinate procurement arrangements;
- Refine and maintain a project performance monitoring system (PPMS) for regular monitoring of project implementation in close cooperation with the project coordinators;
- Open and manage project imprest accounts and ensure proper utilization and appropriate accounting of project funds in accordance to the PAM agreed between ADB and the Government;
- Administer project operations ensuring timely execution of the implementation plan and achieving targets in DMF;
- Liaise with other stakeholders [e.g., donors, non-government organizations, civil society] during project implementation to ensure cooperation and visibility of project impacts;
- Assist the executing agency and PSC before and during ADB review missions;
- Provide full cooperation and inputs during the annual audits of project accounts;
- Report to PSC and ensure timely implementation of PSC's decisions; and
- Prepare quarterly project progress reports and a project completion report, as well as other reports and publications, as required.

Qualification criteria:

- A postgraduate degree related to general administration (e.g., economics, business administration, public administration) or technical aspect of the project (e.g., finance, agriculture);

- At least 12 years of relevant professional experience, with experience working for project(s) financed by ADB or other international organizations in a managerial capacity;
- Proven capacity of working effectively with both public and private sectors;
- Result oriented, with strong leadership skills, sound understanding of value chain methodologies;
- Excellent team and communication skills, ability to work within multi-disciplinary teams;
- Ability to plan and prioritize work duties as well as work competently under pressure and tight deadlines; and
- Excellent command in both written and spoken English and Mongolian, and good computer skills.

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Contact address:

Attn: Ms. Mandukhai /mandukhai@mofa.gov.mn; info@ardp.mn /# 605, Phone: 261908, the Ministry of Food, Agriculture and Light Industry, Ministry of Food, Agriculture and Light Industry (MOFALI) having its principal place of business at the Government Building 9a, Enkhtaivan Avenue 16a, Ulaanbaatar-13381, Mongolia



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CONSULTANT SERVICE RECRUITMENT NOTICE

Date:	17 February 2021
Loan No. and Title:	3287, 3288 MON (SF): Additional Financing of the Agriculture and Rural Development Project
Title:	Value chain advisor
Contract duration:	6 months
Deadline for submission of documents:	24 February 2021, 17:00 UB time (UTC/GMT+8)

The Ministry of Food, Agriculture and Light Industry (MOFALI) is implementing the Additional Financing of the Agriculture and Rural Development Project (the Project) financed by the Asian Development Bank (ADB). The Project aims to establish reliable supply of premium value agriculture products towards sustainable agriculture and rural growth. The project will have the following outputs: (i) Value Chain Investments (VCI) financed; (ii) production capacity of herders and farmers improved; (iii) enterprises' marketing and technical capacity improved; and (iv) Mongolian product brand(s) developed. The MOFALI now invites eligible consultants to indicate their interest in providing the Services.

Objective of the assignment:

- Successfully implement activities under Output 1: Value Chain Investments financed under the Project;
- Consolidate business and financial analysis of the Value Chain Investment (VCI) bankable proposals;
- Monitoring of implementing subprojects.

Scope of Work: Under the supervision of the Project coordinator the Value chain advisor will be technically and administratively responsible for the implementation of the activities under Output 1: Value Chain Investments financed under the Project in full conformity with policies and guidelines of the ADB, EA and IAs. The consultant will specifically:

- Assist the project coordinator in ensuring close coordination within the PMU;
- Develop and regularly update the detailed project component implementation plan for the component in consultation with the project coordinator;
- Assist the project coordinator in revising the project budget for the component as needed;
- Communication and coordination with the project participating banks (PPBs) and project participating enterprises (PPEs) to ensure proper planning and effective implementation of the component in close coordination with other components of the project;
- Assist the project coordinator in supervising project staff assigned to the component in improving the efficiency in their work with PPEs and PPBs;
- Establish and utilize a PPMS for regular monitoring of implementation of the component and facilitate community-based monitoring of project implementation in consultation with the project coordinator;
- Assist the project coordinator in preparing for, and supporting the executing agency and PSC before and during ADB review missions;
- Provide full cooperation and inputs required during the annual audits of project accounts for the component;
- Assist the project coordinator to ensure that the loan proceeds made available to PPBs are deposited into the deposit accounts in accordance with the respective onlending agreements;
- Maintain a system and supervise to ensure that the VCI subloans be used by the PPEs in accordance with the respective VCI investment proposals by ensuring that a financial management system is in place;
- Submit PPEs forward funding requirements forecast and assist the project coordinator arrange for the efficient flow of funds;
- Report on developing and implementing corrective actions to ADB, the executing agency, implementing agencies and PSC through project coordinator, if necessary;
- Manage PPEs performance monitoring and their compliance with the relevant covenants in the loan agreements, as well as environmental and social performance measures for the investments;

- Provide required support to consultants to ensure that they provide relevant assistance to PPEs in the planning, development, and implementation of investment plans and in maintaining the systems to support the implementation plan and facilitate team work with consultants and experts for outputs 2, 3 and 4;
- Record inputs of business advisory service and evaluations, as well as analysis and recommendations, for PPEs and their value chain members through progress report briefing and assessment reports and use them to plan training and capacity development;
- Facilitate stakeholders mobilization through workshops, awareness training, project promotion, information sharing, awareness raising, and potentially collaborative work to achieve synergies, where applicable;
- Lead/moderate consultations within PMU staff and with consultants and experts for outputs 2, 3 and 4, including agribusiness specialist, marketing and branding specialist, and sectoral specialists in improvement of VCI proposal and bankable proposals to make sure that ADB requirements are met;
- Provide support to management planning processes, review of reports, and analysis conducted by experts and specialists to ensure consistency and good writing standard; and
- Carry out monthly review of project progress.

Qualification criteria:

- A postgraduate degree related to general administration (e.g., business administration, public administration) or technical aspect of the project (e.g., finance, agriculture and value chain development);
- At least 9 years of relevant professional experience, with experience working for project(s) financed by ADB or other international organizations in a managerial capacity.
- Proven capacity of working effectively with both public and private sectors;
- Result oriented, with strong leadership skills, sound understanding of value chain methodologies, knowledge of agriculture commodities are preferable/desirable;
- Excellent command in both written and spoken English and Mongolian, and good computer skills;
- Ability to plan and prioritize work duties as well as work competently under pressure and tight deadlines;
- Excellent team and communication skills, ability to work within multi-disciplinary teams; and
- Ability and willingness to travel to the countryside frequently to monitor subprojects implementing at the aimag and soum levels.

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CONSULTANT SERVICE RECRUITMENT NOTICE

Date:	17 February 2021
Loan No. and Title:	3287, 3288 MON (SF): Additional Financing of the Agriculture and Rural Development Project
Title:	Business advisor
Contract duration:	6 months
Deadline for submission of documents:	24 February 2021, 17:00 UB time (UTC/GMT+8)

The Ministry of Food, Agriculture and Light Industry (MOFALI) is implementing the Additional Financing of the Agriculture and Rural Development Project (the Project) financed by the Asian Development Bank (ADB). The Project aims to establish reliable supply of premium value agriculture products towards sustainable agriculture and rural growth. The project will have the following outputs: (i) Value Chain Investments (VCI) financed; (ii) production capacity of herders and farmers improved; (iii) enterprises' marketing and technical capacity improved; and (iv) Mongolian product brand(s) developed. The MOFALI now invites eligible consultants to indicate their interest in providing the Services.

Objective of the assignment:

- Provide Business development and advisory Services to project participating enterprises (PPEs) and their value chain members;
- Business analysis of the Value Chain Investment (VCI) bankable proposals;
- Monitoring of implementing subprojects.

Scope of Work: Under the direct supervision and guidance of the project coordinator, the consultant will work closely with representatives of the executing (EA) and implementing agencies (IA), and other staff of the Project Management Unit (PMU). The consultant will specifically:

- Update existing formats for VCI bankable proposals to be prepared by PPEs, as well as business analysis format for evaluation of VCI bankable proposals to address sector specific requirements to help Project Participating Bank (PPB) in PPEs' diagnosis and selection process, if required;
- Assist PPEs in improvement of VCI proposals and detailed VCI subproject implementation plan, in a manner acceptable to ADB, executing and implementing agencies with consideration of local regulations (i.e., code of conduct, unfair competition and market practices, dumping, and price manipulations) and the Loan Agreement between ADB and the Government with consultation and collaboration with relevant experts and specialists within PMU to ensure articulation of critical value opportunities into a feasible and viable plan, if necessary;
- Produce a quality BP assessment report to ADB and Project Steering Committee, establish the project baseline related to areas of assessment;
- Visit PPEs and their supply chain members, and review their business processes against developed VCI bankable proposals and detailed VCI implementation plan to confirm the commitment, realistic planning and implementation, provide recommendations on follow up;
- Assist PMU in implementing corrective actions for PPEs, as necessary, in case of major changes in the plans due to unforeseen circumstances in consultation with concerned PPBs and executing and implementing agencies;
- Identify the PPEs' needs for expert/specialist input to enhance their performance and increase the value-added process and propose to PMU for development of training and capacity building plan;
- Assist in organizing relevant business development training and workshops, as required by PPEs;
- Contribute to the knowledge development within PMU and refining the PPMS by sharing findings of assessment and evaluations, providing advice on subproject or subsector specific opportunities for value chain (business) development;
- Prepare progress, quarterly, and annual reports containing in-depth analysis of the performance of PPEs and their value chain members, as well as recommendations for their improvement, for submission to the PPEs and the PMU; and
- Provide the reports and other documents required by the PMU, executing and implementing agencies, and Project Steering Committee.

Qualification criteria:

- A postgraduate degree related to business management (e.g., business administration, management, business study) or technical aspect of the project (e.g., financial management, agriculture development);
- At least 8 years of experience donor funded or nation-wide projects specifically in business analysis, business/investment plan development and preparation of technical documents;
- Result oriented, with strong leadership skills, sound understanding of value chain methodologies, knowledge of agriculture commodities are preferable/desirable;
- Proven capacity of coaching and guiding leading to a quality investment proposal development, accurate assessment;
- Excellent command in both written and spoken English and Mongolian, and good computer skills;
- Ability to plan and prioritize work duties as well as work competently under pressure and tight deadlines;
- Excellent team and communication skills, ability to work within multi-disciplinary teams; and
- Ability and willingness to travel to the countryside frequently to monitor subprojects implementing at the aimag and soum levels.

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CONSULTANT SERVICE RECRUITMENT NOTICE

Date:	17 February 2021
Loan No. and Title:	3287, 3288 MON (SF): Additional Financing of the Agriculture and Rural Development Project
Title:	Financial analyst
Contract duration:	6 months
Deadline for submission of documents:	24 February 2021, 17:00 UB time (UTC/GMT+8)

The Ministry of Food, Agriculture and Light Industry (MOFALI) is implementing the Additional Financing of the Agriculture and Rural Development Project (the Project) financed by the Asian Development Bank (ADB). The Project aims to establish reliable supply of premium value agriculture products towards sustainable agriculture and rural growth. The project will have the following outputs: (i) Value Chain Investments (VCI) financed; (ii) production capacity of herders and farmers improved; (iii) enterprises' marketing and technical capacity improved; and (iv) Mongolian product brand(s) developed. The MOFALI now invites eligible consultants to indicate their interest in providing the Services.

Objective of the assignment:

- Coordinate fund flow with ADB, project participating banks (PPBs) and the Ministry of Finance;
- Ensure full compliance of participating banks (PBs) and project participating enterprises (PPEs) with the Loan Agreements, the On-lending Agreement and Sub-Loan Agreements;
- Assist PPEs to undertake financial analysis;
- Financial analysis of the Value Chain Investment (VCI) bankable proposals;
- Control project fund usage of PPEs;
- Monitoring of implementing subprojects.

Scope of Work: Under the direct supervision and guidance of Project Director and VCI Coordinator, the Financial Analyst will work in close coordination with the Business Advisor, PPEs and PPBs. The consultant will specifically:

- Update financial analysis format for the evaluation of VCI bankable proposals based on lessons learned from the current project and use of other available sources for reliable and realistic projections and estimation to assist PPBs in PPEs' diagnosis and selection process, if there is difference in project and PPB's criterion;
- Review financials of PPEs VCI proposals and assist improvement where possible taking into consideration the aspects consulted with all the concerned PMU specialists to ensure bankable proposals that meet ADB requirements;
- Produce a quality financial assessment report to ADB and PSC, establish the project baseline;
- Support VCI coordinator in monitoring of VCI subloan fund usage by PPEs against the project financing schedule and the PPBs disbursement, alert the project management about any deviations in timely manner;
- Identify needs and provide advisory services to PPEs to ensure VCI subprojects practice international accounting standard or national standard acceptable to ADB and the executing agency, advise PMU on training needs of PPE and PPB in financial management and accounting practice area, assist implementation of the project training and capacity building development program;
- Support PSC meetings and PMU discussions with meaningful studies and analyses of VCI proposals, as required;
- Conduct analysis related to expertise area as required by ADB and PMU;
- Guide and coach PPEs to ensure compliance with the Loan Agreement between ADB and the Government, assist VCI coordinator to submit audited financial reports of PPEs as required by the loan Agreement;
- Prepare progress, quarterly, and annual reports containing in-depth analysis of VCI subprojects; and
- Provide reports and other documents required by the PMU, executing agency, and PSC.

Qualification criteria:

- A postgraduate degree related to finance, economics, business administration, or a relevant discipline;
- At least 8 years of relevant professional experience in banking and finance sector, with experience working for project(s) financed by ADB or other international organizations or a private sector;
- Result oriented, with strong leadership skills, sound understanding of value chain methodologies, knowledge of agriculture commodities are preferable/desirable;
- Proven capacity of coaching and guiding leading to a quality investment proposal development, accurate assessment;
- Excellent command in both written and spoken English and Mongolian, and good computer skills;
- Ability to plan and prioritize work duties as well as work competently under pressure and tight deadlines;
- Excellent team and communication skills, ability to work within multi-disciplinary teams; and
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